

# Annual General Report 2016-17



**Together We Learn  
Together We Achieve**

**Chairperson: Rev Barry Paine  
Secretary: Mrs Karen White**

# Woods Primary School

## Annual General Report

### 2016-17

*Dear Parent*

*It is with great pleasure that I present to you the Governors' Report on Woods Primary School. This report is one of a number of ways in which information about the school will be provided.*

*We are indebted to the Principal and staff for their visionary endeavours in the past year. I am delighted to record that in these days of ever greater demands on our school staff and the changing nature of education that they are seeking to provide for all pupils the highest quality teaching possible.*

*It is a credit to staff, pupils, parents and Governors that an excellent environment for teaching and learning has been created in Woods Primary School. Well done!*

*The report cannot do justice to the amount of work that is carried out on a daily basis in the school.*

*I commend this 2016/17 Annual General Report for your consideration.*

*Yours faithfully*

*Rev Barry Paine*

*Chairperson of the Board of Governors*

## WOODS PRIMARY SCHOOL BOARD OF GOVERNORS

**CHAIRPERSON: Rev Barry Paine**  
**Ballinderry Rectory**  
**10 Brookmount Road,**  
**Coagh**  
**Cookstown BT80 OBB**

**SECRETARY: Mrs K White**  
**Woods Primary School**  
**38 Oaklea Road**  
**MAGHERAFELT**  
**BT45 6HX**  
**028 79418415**  
**028 79418905**  
**Email: [info@woods.magherafelt.ni.sch.uk](mailto:info@woods.magherafelt.ni.sch.uk)**  
**Website: [www.woodsprimaryschool.com](http://www.woodsprimaryschool.com)**

Rev Barry Paine (Chairperson)	EA REPRESENTATIVE
Mr Adrian Booth	EA REPRESENTATIVE
Mr Ian Henry	TRANSFEROR REPRESENTATIVE
Rev Ruth Murray	TRANSFEROR REPRESENTATIVE
Mrs Jan Young	TRANSFEROR REPRESENTATIVE
Mrs Diane Nicholl	TRANSFEROR REPRESENTATIVE
Mr Alastair Stewart	PARENT REPRESENTATIVE
Mrs Deborah Campbell	PARENT REPRESENTATIVE
Mrs Jennie Duncan	TEACHER REPRESENTATIVE
Mrs Karen White (Secretary)	PRINCIPAL (NON-VOTING MEMBER)

The Board of Governors was reconstituted in the Autumn term of 2014. Each Governor's term of office will expire in Autumn 2018.

### **The Functions of the Board of Governors**

The Governors are ultimately responsible for the overall management of the school.

Some of their duties include:

- The oversight of the curriculum.
- Selection of staff and personnel responsibilities (ratified by the Education Authority).
- Management of LMS (Local Management of Schools) Budget.
- The provision of information to parents.
- The maintenance of the school premises (shared with Education Authority).
- The Admissions Policy.
- Fostering links with the local community and pursuing the objectives of Mutual Understanding.

The Board of Governors is required to meet a minimum of three times each year, but in practice meet more often than this. During the course of the year the Governors met on five occasions to consider a wide range of issues. On average each meeting lasted approximately 2 hours. At these meetings they considered matters related to most areas of school life. The Governors reviewed School Policy, Management issues, School Development Plan, New Appointments, Health & Safety, Finance and Assessment. In addition, many of the Governors attended training sessions run by the Education Authority.

## **STAFFING COMPLEMENT 2016-17**

### **TEACHING COMPLEMENT:**

September 2016 - June 2017

Mrs J Gardiner	P1	
Mrs J Milliken	P2	Vice-Principal
Mrs J Duncan	P3	
Mrs S Gamble	P4	
Mr Andrew Stewart	P5	
Mr G Lennox	P6	
Mrs R Davidson/Mrs Alison Bell	P7	
Mrs K White		Principal

### **ANCILLARY STAFF:**

Mrs Davina Derby	Secretary
Mrs Dawn Steadman	Classroom Assistant
Mrs Tracey Crooks	Classroom Assistant
Miss Cherith McCready	Classroom Assistant
Mrs Sylvia Stewart	Classroom Assistant
Mrs Tracey Sheppard	Classroom Assistant (Temporary Part time)
Mrs Eileen Bates	Classroom Assistant (Temporary Part time)
Mrs Diane Johnston	Classroom Assistant (Temporary Part time)
Mrs Wilma Brown	Lunch Time Supervisory Assistant
Mrs Dawn Steadman	Lunch Time Supervisory Assistant
Mrs Tracey Sheppard	Lunch Time Supervisory Assistant (Temporary)
Mrs Mary Catherwood	Building Supervisor
Mrs Barbara Derby	Cleaner

## **ANNUAL ATTENDANCE RATE**

Attendance at the school was generally very good.  
The Average Attendance for the Year 2016/17 was 91.7 %.

## CALENDAR OF EVENTS 2016/17

### ***New Term Began 31 August 2016***

5 September	P4-7 After School Club timetable commences
9 September	Swimming commences for P6/7
21 September	IFA weekly Football Skills Coaching commences
22 September	Autism Training for staff in afternoon
23 September	Board of Governors' meeting
29 September	Shared Maths Evening at St Trea's P S with Mary McKernan
3 October	Mr Hullabaloo Autumn Show for P1-3
5 October	Pupil Council and ECO Council Assembly
11 October	NINA and NILA tests to be administered over next 2 weeks to P4-7
12-18 October	Book Fair in school
14 October	Tri-County Football Tournament in Cookstown Leisure Centre
18 October	P5 & P6 attend MHS performance of Charlie and the Chocolate Factory
19 October	Flu Immunisation
26 October	EWO Attendance Audit
26 October	P4 class visit Magherafelt Library
27 October	Photographer in school
28 October	Non Uniform Day –Charity 'Meningitis Now'
28 October	123 Club Half Term party

31 October – 4 November HALF TERM HOLIDAY

11 November	Remembrance Day Assembly
14-15 November	Training for staff – WAU Thematic Planning
18 November	Anti-Bullying Assembly Presentation and poster competition winners announced
18 November	Second Tri-county Football Tournament – Cookstown Leisure Centre
21 November	ECO meeting
21 November	Board of Governors' Meeting
22-24 November	Parent Interviews – closing early at 1.45pm/NO 123 Club
23 November	P2 Trip to Ranfurly House – 'Old Time Toys'
25 November	P7 attend Magherafelt High School
25 November	Autism training for staff in PM/ Last day of swimming this term
30 November	P1 Open Night
7&8 December	Christmas Concerts for parents and friends (morning and evening)
8 December	Photographer in school for Christmas Concert pictures
12 December	Reading tests to be administered to P3 - P7 children over next 2 days
13 December	Liz Weir storytelling session in Magherafelt Library –P5 & P6 attend
14 December	Christmas Dinner in school
15 December	Non Uniform Day - £1 for the Sponsored Child project & P1-3 Christmas Party
16 December	Free Non-Uniform Day/P4-7 Christmas Party & 123 Club Christmas Party
19 December	P1-7 Pantomime Trip to Grand Opera House
20 December	School closing Half Day for Christmas Holidays

21 December – 3 January 2017 School closed for Christmas Holidays

4 January	Back to school & IFA COACH in school for afternoon sessions
5 January	Mr Elder to speak to P7
6 January	Swimming commences for this term
9 January	After School Club timetable commences for the term
10 January	Autism in-school staff training
11 January	Deadline for P1 Application Forms
11 January	First meeting at school with EA and Contractor for Traffic Management System Project
12 January	Mr Davies (Sperrin Integrated College) visits P7
19 January	Course 'Understanding ADHD' 2 staff attend in Garvagh PS
19 January	First committee meeting for 50 <sup>th</sup> Anniversary Celebrations
24 January	Netball friendly with Moneymore P S at Woods P S
25 January	Classroom Assistant training in ADHD (4 weekly morning sessions commencing today)
27 January	Assembly - Celebrating 'Winter' poetry writing competition results
31 January	Governor Training session 6 -7 pm @ Knockloughrim P.S.
7 February	Internet Safety Day
8 February	ECO Co-ordinator Training @ Mid Ulster Council Offices

9 February	PSNI Internet Safety classroom talks for P4-P7
9 February	50 <sup>th</sup> Anniversary Committee Meeting @7pm
9 February	Defibrillator Training for staff and parents 8 - 9 pm
10 February	Assembly – ‘We are Unique but Together a Masterpiece’ (Mental Health Talk)
10 February	Tri-county Netball Tournament in Dungannon Leisure Centre 10 -12noon
13 February	ECO Meeting
14 February	ECO powerpoint for P4 -7 (Lisa Maitland)
16-20 February	Half Term Holiday
21 February	iteach conference – using iPads effectively in school
21-22 February	Teacher Training in WAU (half day per teacher)
28 February	Pancake Tuesday
1 March	Bee Safe Event in Magherafelt for P7
2 March	Board of Governors’ Meeting
3 March	P6 class visit Sperrin Integrated College for Drama sessions
6 March	ETI Shared Education - 1 Day Visit
8-9 March	Parent Interviews
9 March	Easter Bonnet - Mad Hatter’s Day
13 March	P7 participate in the regional Technology Challenge Event
16 March	P1 & P2 staff attend a course on Activity Based Learning
20 March	‘Love for Life’ Programme for P7 pupils
22 March	Cycling Proficiency starts this term
24 March	Netball Blitz – Dungannon Teachers’ Centre
27 March	P7 ‘Victorian Day’ in school
28 March	Principal attends MHS to talk to children who transferred last year (Transition Project)
29 March	P7 class attend Moneymore Recreation Centre 9.45-11.45am for Multi-sport Fun Day
30 March	P4 & P5 ‘Peter Pan’ performance @ 6.45pm
31 March	P2 Visit to Henry Brothers Nature Reserve
31 March	P4 Trip to Ranfurly House – ‘Castles’ programme
3 April	Defibrillator Training for staff
4 April	P3 Trip to Greenmount College
5 April	P5 Trip to Seamus Heaney Homeplace with St Trea’s P S
6 April	Mad Hatters’ Day in school and ECO Toy and Book Sale – Charity: NI Children’s Hospice
7 April	Easter Treasure Hunt for all classes
10-21 April	Easter Holidays – school closed
24 April	Term 3 commences - P7 Shared Trip with St Trea’s P S
25 April	P4 class visit the War Museum, Belfast.
27 April	Environmental Youth Speak Competition
28 April	P1 Trip to Springhill, Moneymore
1-2 May	School closed
3 May	Tag Rugby commences for P6 & P7 for 5 weeks in school
9 – 12 May	Assessment Week
17 May	RE Inspection
18 May	Henry Brothers Football Tournament organised by Woods P S in Meadowbank
19 May	Travelling Book Fair to arrive today for 1 week
19 May	Tri-County Football Tournament Fun Day in Mid Ulster Sports Arena
20 May	Board of Governors’ Meeting
24 May	Beach and Water Safety Talk P1-7
25-29 May	School closed
30 May – 2 June	Community Nurse in for P1 checks
30 May	Library Van visits Woods
5 June	Board of Governors’ Meeting
7 June	9.30-12.30 pm Sports Day at Meadowbank Sports Arena
7 June	1.30 - 3.30pm Child Protection Training
9 June	Transition talks for pupils transferring to Secondary School
16 June	Last swimming session for P5
19 June	P7 trip to ‘The Edge Watersports Centre’, Coleraine
21 June	Board of Governors’ Meeting
23 June	Prize Day Celebration for P1-3 and P4-7. Present cheque to NI Children’s Hospice.
27 June	IFA Football tournament at Woods P S
27 June	Each class P2 -7 move up to sample next class/teacher. P1 Induction Afternoon.
29 June	Whole School Fun Day
30 June	School closes half day.

## STAFF DEVELOPMENT 2016/17

The staff completed the 5 School Development Days and 5 Baker Days. These days enabled staff to focus on implementing our School Development Plan and completing the agreed actions as laid out in the action plans. The following areas were worked on:

1. Shared Education 2016/17 programme and timetable
2. Data analysis of pupils' results & planned interventions
3. WAU Thematic Units planned with progression throughout the school
4. ADHD and Autism Staff Training
5. Developing a Writing Scheme of Work
6. Child Protection Training
7. Co-ordinator Training for Middle Management
8. Developing Problem Solving skills in the Primary School.
9. Differentiation in the Primary Classroom.



## THE SCHOOL VISION

It is our vision that Woods Primary School is a place where everyone experiences a sense of belonging to the school family. At Woods Primary School we are committed to providing a high quality learning environment in which pupils are motivated, challenged and supported so that they can become lifelong learners.

We aim to maximise pupil potential in a safe, caring and child centred community, where academic achievement, positive self-esteem, cultural diversity and the rights of all are highly valued and respected.

We believe that pupils, staff, parents and members of the wider community should work together and co-operate with each other in an atmosphere of mutual respect and support, for the benefit of all.

## SCHOOL ENROLMENT

Twenty-eight pupils were enrolled in Primary One in September 2017. An 'Open Night' was arranged in December 2016 for prospective parents and pupils who wished to consider enrolling in September 2017. This evening afforded parents the opportunity to visit each of the classrooms, talk to the pupils, speak with members of staff and find out more about the school. This event proved very successful and we had a large number of parents availing of this opportunity to visit the school.

## BUILDINGS

During 2016 the Education Authority purchased some of the land behind the school and the Traffic Management Project commenced in January 2017. The school were delighted to see this Health & Safety issue being addressed and the whole community welcomed the new system and car park. Although the job had not been completed by the end of June 2017 it was able to be used and completion date for the final phase was November 2017.

The inside of the school is in good repair and the outdoor environment was enhanced during the year by adding new play items and equipment. New lights and additional pieces of portable staging were purchased for the hall which helped at school performances.

## THE NORTHERN IRELAND CURRICULUM

The school continued to provide a broad and balanced curriculum for all of its pupils and has fulfilled the statutory requirements of the Northern Ireland Curriculum. Teachers thoroughly plan, deliver and evaluate all aspects of the Northern Ireland Curriculum.

Within each class, differentiation of work has taken into account the varying ability levels of the children. A variety of teaching techniques and styles have been employed from whole class teaching to group and paired work, as well as field work.

Parent Interviews were held in October and March and annual written reports were circulated to all parents in June.

The Curriculum at Woods is designed that the desire to learn will be encouraged in the pupils and that thinking and reasoning will be stimulated. Teachers encourage the children to learn to apply themselves to the work in hand and to work to the best of their ability.

The Curriculum is seen as being a common curriculum for all the pupils of Woods Primary School and no pupil will be debarred from any part of it. Every effort is made to make reasonable adjustments and provide maximum access to the curriculum for children who have a physical disability.

### **The Northern Ireland Curriculum is set out in Six Areas of Learning:**

1. **Language and Literacy:** Including Talking and Listening, Reading and Writing.
2. **Mathematics and Numeracy:** Focusing on the development of mathematical concepts and numeracy across the curriculum.
3. **The Arts:** Including Art and Design, Music and Drama.
4. **The World Around Us:** Development of knowledge, skills and understanding in History, Geography, Science and Technology.
5. **Personal Development and Mutual Understanding:** Focusing on emotional development, social skills, learning to learn, relationships and sexuality education, health and mutual understanding in the local and global community.
6. **Physical Education:** Development of knowledge, skills and understanding through play and a range of physical activities.

At the heart of the curriculum lies an explicit emphasis on the development of skills and capabilities for lifelong learning. Through opportunities to engage in active learning contexts across all areas of the curriculum, children should develop the following skills:



**Cross Curricular Skills:**

- Communication
- Using Mathematics
- Using Information and Communications Technology

**Thinking Skills and Personal Capabilities:**

- Thinking, Problem-Solving and Decision Making
- Self-Management
- Working with Others
- Managing Information
- Being Creative

## Curriculum Development 2016/17

### Creative and Expressive Studies

At Christmas the pupils, P1 to P7, performed a play to entertain the audience. Three concerts were provided for parents and friends. The children performed at different school events throughout the year impressing the audiences with their talent. The Primary 4 and Primary 5 classes performed 'Peter Pan' in March and entertained the crowd with their wonderful singing, dancing and acting.

The choir performed at school events under the leadership of Mrs Duncan and Mr Lennox. Tuition in Woodwind and Brass instruments was provided weekly by peripatetic teachers from the Education Authority. Mr Lennox and Mrs Duncan offered short confidence boosting sessions on Wednesday afternoons to give the children an opportunity to play as a group. These sessions were timetabled as required. Ryan McGarrity taught Guitar sessions with small groups throughout the year.

The children entered a few local Art competitions and sang at Meadowlane Shopping Centre at Christmas.

### UICT – Using Information and Communications Technology

ICT is embedded throughout the curriculum. Pupils were provided with many opportunities to build on and improve their ICT skills inside and outside school at after school clubs. The iPads were used as an extra classroom resource to help consolidate learning. A number of new apps were purchased for SEN use and main classroom teaching. A new drone and sphero were bought to give children opportunities to develop coding skills. Extra ICT clubs were offered to the children in P1 - P7 to develop the children's skills in this area. The school timetabled P4 - P7 for an ICT session each week where each child has access to a laptop or PC. As well as this the classrooms are furnished with a number of PC's for daily use in all lessons.

**Physical Education** (Focusing on the development of knowledge, skills and understanding through play and a range of physical activities).

All of the P7 children took part in the National Cycling Proficiency Scheme.

The children experienced a variety of sporting activities as part of the curriculum for Physical Education and as extra-curricular activities.

Boys and girls from P6 and P7 represented our school at a number of different sports tournaments. The boys football team won the trophy for 1<sup>st</sup> overall at the Tri-County (Cookstown area) Tournament. Woods held a third, annual cross community football tournament in Meadowbank with prizes sponsored by Henry Brothers and refreshments sponsored by JC Stewarts, Magherafelt. The school IFA coach organised a football tournament at the end of June which was held at Woods Primary School on the new 2G Pitch.

A variety of different sporting after school clubs e.g. Netball, Hockey, Basketball, Multi Sport, Football and Athletics were offered throughout the year to encourage children to stay fit and healthy. The P6 & P7 girls had the opportunity to take part in the Tri-County Netball Tournament and played very well as a team. The girls from Moneymore Primary School visited Woods to play a friendly match including P5 - P7 girls. The children in P6 & P7 enjoyed a cross community fun day in Moneymore following 4 multi-sports sessions in school.

We wish to extend our appreciation to all parents who help to transport children to and from tournaments throughout the school year and assist with supervising after school activities/trips.

### **Religious Education**

RE is taught to all children in accordance with the core syllabus specified by the Department of Education. Assembly takes place every Wednesday and Friday morning. Our whole school enjoyed interesting and varied assemblies during the year. Our assemblies focused on the school rules, moral values, bible stories and pastoral care issues such as: Keeping Safe, Road Safety, Bus Safety, E Safety, Friendship, Anti-bullying and Pastoral Care issues, Welcoming Schools and ECO Awareness. Classes had the opportunity to present an assembly and share their learning on topics of interest e.g. Water Conservation, Healthy Lifestyles, World Around Us work etc. We extend our thanks to all visitors who gave of their time to speak at our assemblies during the year. Our annual RE visitation took place in May 2017.

### **Pupil Assessment**

The Northern Ireland Curriculum is taught in three Stages; children in Years 1 & 2 are in Foundation Stage; Years 3 & 4 are in Key Stage One; while those in Years 5, 6 & 7 are in Key Stage Two.

The assessment of pupils' progress is made using continuous assessment by the class teacher. This includes weekly, topic and termly tests and the results of standardised tests. Children's results are recorded and reviewed to ensure suitable progress is being made in English and Maths.

Statutory Assessment in English and Mathematics became compulsory in the 1996-97 school year and pupils at the end of both Key Stage 1 (Year 4) and Key Stage 2 (Year 7) have their academic performance assessed in both English and Mathematics. These levels were reported to P4 and P7 parents on the annual written report in June.

The children P3 - P7 are assessed in English and Maths using GL Assessment Standardised tests to give each child a standardised score. These scores are tracked each year to ensure that each child is making suitable progress. Intervention is put in place to cater for children who are not making the expected progress. During the 2016/17 school year extra classroom assistants were employed to work alongside the children and assist those who needed more adult support during lessons.

### **Special Educational Needs**

The school continues to provide help for pupils with learning difficulties as well as extra support for pupils who need a little boost to fully meet their potential in Literacy or Numeracy. During the year classroom assistants were also trained to deliver support to target groups of pupils. They were involved in the monitoring and review of pupil targets in IEPs. Again, the Code of Practice and SENDO Legislation continued to be implemented; Individual Education Plans were drawn up; SEN Folder of Evidence was up-dated; and children were referred for further assessment to the Psychology Service and MAST (Multi Agency Support Team) Service, when required. Parent input was received as part of the IEP review process. SPLD support was accessed and provided for those children who needed literacy support.

SEN provision was monitored through an SEN termly book scoop and classroom observations. The Board of Governors received termly reports/updates at meetings.

## CONNECTED TO THE COMMUNITY

Woods is a school well connected to its community. The governors and management of the school actively look for opportunities to get involved in community events and invite members of the local community into school to enhance the education we provide. Woods has very good relationships with many other local schools and work closely with St Trea's Primary School through the Shared Education Project. We have joined with St Trea's P S for a shared assembly, shared trips, shared lessons and a shared Maths Night for parents. We have participated in local Football and Basketball tournaments as well as friendly competitive matches with other schools in Netball, Basketball and Football.

Our links with Magherafelt High School continued in the past academic year and P6 children visited Magherafelt High School in June. We have hosted a number of Rainey and Magherafelt High School students for work experience and a number of students wishing to gain voluntary experience in the Primary School setting. We were delighted to have Rainey students visit our school to deliver French lessons as part of their studies. Rainey pupils also helped supervise and mark obstacle races on our annual Sports Day.

We happily welcomed an IFA sports coach to work with children to develop their football and fundamental movement skills. These sessions were beneficial to both pupils and staff.

## AFTER SCHOOL CLUBS

**In 2016/17 After School Clubs included:**



- Athletics
- Art & Craft
- Choir
- Computer/Coding on iPads
- Drama
- French
- Football
- Hockey
- Multi Sports Club
- Netball
- Numeracy and Literacy
- Dance
- Lego Club

The Principal and Board of Governors wish to acknowledge and thank all parents and staff who gave of their own time to prepare and run the many after school clubs for the children throughout the past school year. We believe that the experiences offered in these clubs are of tremendous benefit to the overall education of our pupils.

## PARENT AND TEACHER ASSOCIATION (PTA)

The Principal and Governors also wish to thank all of the parent volunteers for their hard work during the past year in supporting the school events and fundraising for the school. The extra money raised is extremely important to us. It enables our school to provide the very best resources and learning experiences for all of our pupils.

## EDUCATIONAL VISITS/TRIPS

Our whole school visited the Grand Opera House to see the performance of ‘Cinderella’ in December as our annual, special Christmas treat. The show was fantastic and everyone enjoyed their day out. Each of the classes also enjoyed educational visits, linked closely to the school’s curriculum as outlined below:

Primary 1	<ul style="list-style-type: none"> <li>• Springhill House, Moneymore - ‘School in the Olden Days’</li> </ul>
Primary 2	<ul style="list-style-type: none"> <li>• Ranfurly House, Dungannon – ‘Old Time Toys’</li> <li>• Henry Brothers Nature Reserve, Magherafelt - ‘A Bug Hunt’</li> </ul>
Primary 3	<ul style="list-style-type: none"> <li>• Greenmount College, Antrim – Nature Ramble</li> </ul>
Primary 4	<ul style="list-style-type: none"> <li>• Ranfurly House, Dungannon – ‘Create a Castle’ Programme</li> <li>• World War 2 Museum, Belfast</li> <li>• Magherafelt Library</li> </ul>
Primary 5	<ul style="list-style-type: none"> <li>• Seamus Heaney Centre, Bellaghy</li> <li>• Magherafelt High School Production ‘Charlie and the Chocolate Factory’</li> </ul>
Primary 6	<ul style="list-style-type: none"> <li>• Ballinderry Fishery and Lafarge Cement Works, Cookstown</li> <li>• Magherafelt High School Production ‘Charlie and the Chocolate Factory’</li> </ul>
Primary 7	<ul style="list-style-type: none"> <li>• ‘Bee Safe’ event in Cookstown Leisure Centre</li> <li>• ‘Victorian Day’ at Woods Primary School</li> <li>• Seamus Heaney Centre, Bellaghy</li> <li>• The Edge Water Sports Centre, Coleraine</li> </ul>

We continue to enjoy the support of our local community and this is demonstrated through consistent high attendance at all school events and generous donations to fundraising events. We have members of the local community who attend school on occasions to share their talents, career information or hobbies.

We wish to thank all parents who provided sponsorship and presentation cups and trophies for Prize Day. These prizes help us to acknowledge the children’s efforts and achievements over the school year.

Our school contributes to the local community in many ways. We encourage our local community to recycle more and we support the work of local charities. We will continue to work hard to further develop these good practices in the future.

## CHARITY

Poppy Appeal	£308.12
Compassion – Child Sponsorship Programme	£300.00
Breadline Moldova	£100.00
‘Meningitis Now’	£159.00
Northern Ireland Children’s Hospice	£220.00
Cancer Focus NI	£495.00
<b>TOTAL</b>	<b>£ 1582.12</b>

**This is a great amount of money to be able to donate to worthy causes, so a really big thank you to all of our families who have given so generously to support this work.**

## REVIEW OF THE PAST YEAR

The 2016/17 school year has been another busy and successful one in which many developments have taken place in all aspects of school life. We wish to acknowledge some of the school achievements and developments over the past year.

- Assessment and Data Analysis informed teachers to enable them to target pupils who needed extra support or challenge in their school work.
- The ECO Committee continued their good work.
- The School Choir continued to thrive under the leadership of Mrs Duncan and Mr Lennox.
- iPads were used to enhance classroom activities when suitable.
- Sports Day was a fun day for all involved and the venue (Meadowbank Sports Arena) was very successful.
- The Accelerated Reader Programme was continued in P4 - P7.
- New books and extra library shelves were purchased for the Accelerated Reader Library.
- Book Browsers (independent reading books) were introduced in P2 and P3.
- Reading book Audit completed and missing reading books replaced.
- Shared Education Programme Year 2 was completed with St Trea's P. S.
- The school website was developed and maintained.
- New handwriting textbooks were purchased.
- Additional portable staging was purchased and 3 additional lights for the hall lighting rig.
- Costumes for the Christmas show were sourced and purchased.
- Two new balance benches for Gymnastics/PE lessons were purchased.
- P4 and P5 had the opportunity to perform 'Peter Pan' for the local community.
- A new writing scheme was developed and agreed.
- A new format was agreed and adopted for six weekly Literacy and Numeracy planners.
- New WAU Thematic planning format/content agreed.
- Awards For All money was used to develop the outside playground.

Twenty-one Primary Seven pupils transferred to Secondary Education at the end of the school year; Eleven pupils to Rainey Endowed Grammar School; Eight pupils to Magherafelt High School; one pupil to Sperrin Integrated College and one to Cookstown High School. We wish all of our transferring pupils every success in the future and encourage them to visit us again to keep in touch.

The Governors want to take this opportunity to express their thanks and appreciation to the Principal and staff of the school (teaching and non-teaching) for both their commitment shown to the pupils and the high standards achieved both inside and outside the classroom.

## SECURITY OF BOTH PUPILS AND STAFF

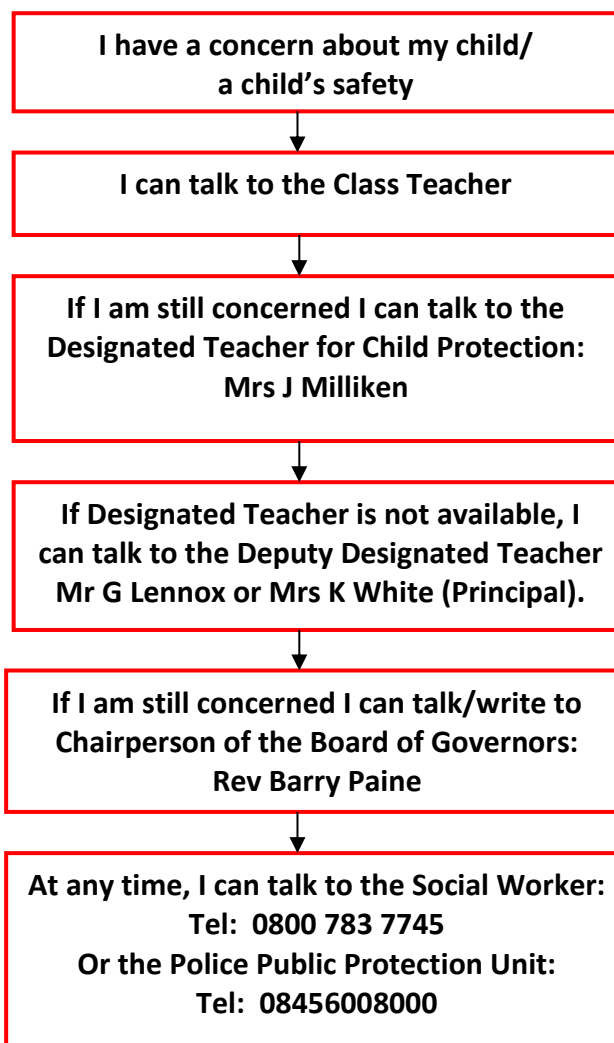
An 'Out of Hours' Intruder Alarm System and the original Access Control System are in operation in our school. A user guide, giving instructions for access, was sent home to all new parents. If any parent has mislaid their copy of the instructions and wish to have another, please contact the school office.

**When guests enter the school building via either entrance door, they should always speak to the secretary in the office and state the purpose of their visit.** If any parent wishes to speak to a teacher, this should be done by making an appointment via the secretary. This will cause minimum disruption to our classes and maximise children's learning opportunities. We would also ask all visitors to sign in using our Visitor's Book to comply with Child Protection Guidelines.

## CHILD PROTECTION

Should any parent or member of the community have a concern please follow the steps below.

### Procedures for Parents to Follow:



### Procedures for the School:

***If we have concerns about the welfare of your child, what are we required to do?***

- 1) In the majority of cases, we will ask to meet with you first to discuss our concerns.
- 2) If the issue has not been resolved, we are obliged to consult with the appropriate agency (*Education Authority Designated Officer or Health and Social Services Trust or Social Services*).
- 3) If they advise us to make a referral to *Social Services*, we must follow that advice.
- 4) We will endeavour at all times to keep you informed.