

**Woods Primary School**  
38 Oaklea Road  
Ballyronan  
Magherafelt  
BT45 6HX

**Controlled Primary School**

**Enrolment Number: 174**  
**Admissions Number: 25**

**Telephone No: (028) 7941 8415**

**Fax No: (028) 7941 8905**

**Email: [info@woods.magherafelt.ni.sch.uk](mailto:info@woods.magherafelt.ni.sch.uk)**

**PRINCIPAL: Mrs K P White**

**CHAIR OF BOARD OF GOVERNORS: Rev B Paine**

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### ***RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS***

The Board of Governors draws up the admissions criteria and delegates to the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes the Principal appointed by the Board of Governors for the purposes of applying the admissions criteria.

### ***ADMISSIONS CRITERIA***

The Principal will apply the following criteria in the order indicated to identify which children should be admitted either at initial admission to education or on transfer from another school.

- 1 Children who have brothers or sisters in attendance during the 2018/2019 school year.
- 2 Children of compulsory school age whose parent/guardian is presently a member of the school teaching/ancillary/auxiliary staff.
- 3 Children whose brothers and sisters previously attended the school.
- 4 Children for whom the school is the Controlled Primary School nearest to their home.
- 5 The remaining places will be allocated on the basis of the proximity of the child's home to the school, priority being given to those living nearest to the school.

Note: Distance will be measured by Google Maps UK. If the final places to be allocated have identical measurements as identified by Google Maps UK, selection will be on the basis of initial letter of the child's surname (as entered on birth certificate) in the order set out below:

**N C D K B G S R P M H Q I Y F J V O E W A X U L T Z**

In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

### ***DUTY TO VERIFY***

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

### ***WAITING LIST POLICY***

The school does not operate a Waiting List Policy.

### ***ADMISSION TO P2-P7***

The Board of Governors reserves the right to refuse admission to P2-P7 in any case where the admission of a particular child is considered to be prejudicial to the efficient use of resources.

<b>APPLICATIONS AND ADMISSIONS TO PRIMARY 1</b>		
<b>Year</b>	<b>Total Applications</b>	<b>Total Admissions</b>
<b>2015/2016</b>	<b>25</b>	<b>29</b>
<b>2016/2017</b>	<b>28</b>	<b>28</b>
<b>2017/2018</b>	<b>28</b>	<b>28</b>